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Meeting Date	Minute No	Agenda Item & Action Required	Update and Action Taken
07.06.16	8a	TERMS OF REFERENCE, PROCEDURAL RULES, MEMBERS ROLES AND RESPONSIBILITIES  The Chairman agreed to look into the Boards make-up with regard to District Council Membership and Devolution implications.	This action is pending until after the County Council election in May 2017.
		The Executive Director of Adult Care agreed to respond to the District's with regard to the BCF process.	The Executive Director of Adult Care has responded to the District's with regard to the BCF process. Some discussions are still ongoing.
	10b	LINCOLNSHIRE HEALTH AND WELLBEING BOARD – FORWARD PLAN That an Update on the Sustainability and Transformation Plan be added as an item to the Forward Plan for the 27 September 2016 meeting of the Lincolnshire Health and Wellbeing Board.	A report on the Sustainability and Transformation Plan presented to the Board on 27 September 2016
27.09.16		NO ACTIONS RECORDED	
06.12.16	27a	INTEGRATION SELF-ASSESSMENT  Each partner organisation, including all district councils, NHS providers and Involving Lincs, share the details of this exercise with their governing body to raise awareness of the feedback and to gain commitment from stakeholders to develop a shared improvement plan to address the issues highlighted through this exercise  Each partner is asked to identify their top three priority areas for improvement (ranked 1 to 3, with 1 being the top priority) and to feed this information back to the Programme Manager	A formal letter from Cllr Woolley and details of the Integration Self-Assessment were sent to partners on 12 December 2016. The letter asked partners to share the feedback with their governing bodies and to take the opportunity to identify up to 3 possible improvement areas which the Board could promote to improve integration in Lincolnshire. Partners were invited to send details of their priority areas to Alison Christie by Monday 30 January 2017.  A reminder email was sent to partners on 16 January 2016

	27b	Health and Wellbeing by the end of January 2017 A further report will then be presented to the March meeting  BETTER CARE FUND 2016/17 & 2017/18 Delegation was given to the Executive Director of Adult Care and Community Wellbeing, in consultation with the Chairman of the Lincolnshire Health and Wellbeing Board, the responsibility to submit the BCF Plans 2017/18 – 2018/19	Report presented at March 2017 meeting  BCF Plans for 2017/18 – 2018/19 progressed by the Executive Director of Adult Care and Community Wellbeing in consultation with the Chairman of the Lincolnshire Health and Wellbeing Board.
	29c	LINCOLNSHIRE HEALTH AND WELLBEING BOARD – FORWARD PLAN That the following items be added to the Forward Plan:-  • Sustainability & Transformation Plan to be included as a standing item;  • Alternative Lead Officers; • North Kesteven Health and Wellbeing Strategy – March meeting • East Lindsey Health and Wellbeing – June meeting • Entrenched Rough Sleepers Social Impact Bond • Discussion item from Healthwatch relating to immunisation and screening	<ul> <li>At the 7 March 2017 Board meeting an update on the Sustainability and Transformation Plan is provided as part of Chairman's Announcements.</li> <li>Changes noted and updated accordingly</li> <li>North Kesteven's Health and Wellbeing Strategy included on the agenda for March 2017</li> <li>East Lindsey Health and Wellbeing Strategy added to the Forward Plan for June 2017</li> <li>An information report on the Entrenched Rough Sleepers Social Impact Bond included on the agenda for March 2017</li> <li>A discussion item on the report by Healthwatch into Immunisation and Screening Services included on the agenda for March 2017</li> </ul>
07.03.17	35a	NO ACTIONS RECORDED	